

Event information

Date of event: _____

Note: The event worksheets must be completed and returned two weeks prior to event date to ensure accurate scheduling and timely arrival

Address of bridal party preparation

Time: _____

Name/Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone number: _____

Address of wedding ceremony

Time: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Address of wedding party pictures

Time: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Address of reception

Time: _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Additional Information

Specific Videographer Requests

This section is reserved for special, unique situations or specific requests for video coverage that will transpire during the day's events. The videographer will make every attempt to capture all of these requests or situations but because of the dynamic nature of any gathering, the videographer cannot guarantee that every request will be met.

- 1) _____
 - 2) _____
 - 3) _____
 - 4) _____
 - 5) _____
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Photos & Music

All wedding video packages can incorporate up to 24 pictures into the final DVD video. If you wish to include these pictures in your DVD, all photo submissions must meet the following requirements:

- 1) Photos must be in .jpg format
- 2) Photos must be labeled and have a guide for accurate placement in video
- 3) Photos must be in electronic format either on disk, or removable media
- 4) Photos must be delivered to videographer two weeks prior to event date

*Note: Additional photos can be incorporated into the final video for an additional fee

All wedding video packages can incorporate up to 7 songs of your choice into the final DVD video. If you wish to include any personal music choices into your DVD, all music submissions must meet the following requirements:

- 1) Songs must be in .mp3 format ONLY, on a data disk (not audio disk)
- 2) Songs must be in electronic format either on disk, or removable media
- 3) Songs must be labeled and have a guide for accurate placement in video
- 4) Songs must be delivered to videographer two weeks prior to event date

*Note: Any and all submissions received less than 14 days prior to the event date may not be included into the final video